

Environmental Education Association of Illinois Board Meeting Minutes
February 6th, 2009

Board meeting took place at Anita Purves Nature Center in Champaign. Board members attending:

Sarah Livesay, Angela Smith, Jennie Bunde, Stacey Clementz, , Paula Edgar, Janet Beach-Davis, Elizabeth Hagen-Moeller, Richie Wolf, Jennie Bunde, Kate Hellgren, Cyndi Duda, Nikki Dahlin, Jessica Prince, Patti Brown

Committee Chairs: Caty Roland (Membership)

Liaisons: Jo Skogland (IAS)

Guests: Mike Krebill

Items voted on- yellow

Action items-Underlined

Items moved to Ad-Hoc- blue

Called to order at 10:09am by Sarah Livesay, President

1. Call to Order – President, Sarah Livesay

Sarah asked for approval of agenda Changes suggested:

Addition to Agenda: Public Relations- IEC Lobby Day and I-Can

Motion made to approve as amended by Patti Brown, seconded by Angela Smith; approved by voice vote.

2. Secretary's Report – December Meeting Minutes **review/ vote** – Janet Beach Davis

A motion was made to approve meeting minutes as submitted by Cyndi Duda, seconded By Patti Brown; passed by voice vote.

3. Treasurer's Report (pre-submitted by Becky Lambert) – **review/ vote**

Sarah asked for questions and made clarifications of the budget reports. After discussion and clarifications motion to approved treasures reports as submitted by Jessica Prince, seconded by Paula Edgar; passed by voice vote.

A. Budget

B. 1099 status – Becky has been working on getting the 1099s out.

C. Tax exemption project status - Janet Beach Davis- We received a letter stating that our request was denied. Janet checked with the Illinois Department of Revenue and the denial letter was automatic as we had not replied to the initial request within 3 months. We only need to submit the documents as requested and ask for a second review. Janet will gather up the requested documents and send them off as soon as possible. Discussion moved to Ad-Hoc

4. Committee/Chair Reports

A. Finance Committee- Elizabeth Hagen-Moeller nothing to report

B. Conference

1. NAAEE 2008 Conference Report- Jessica Prince & Becky Lambert
Jessica reported that she and Becky attended the affiliate workshop. The theme was “Capacity Building” and they got a lot of information about paid positions in organizations like ours.
 2. Jennie Bunde attended the ISTA and conference and got excellent reviews for her presentation.
 3. 2009 WC Annual Membership meeting; March 20, Springfield
Registration has started and the majority of people have signed up for the EE Guidelines for Learning Workshop. There will be a brief AD-HOC meeting to help last minute organization.
 - a. Guidelines for Learning Workshop- Elizabeth
Bob Carter is working on the workshop. Attendees will be getting three books. Cyndi suggested that Lara Darling announce via email that the deadline has been extended for the workshop registration.
 4. MEEC 2009 Conference update –Stacey
 - a. Fund Development; Reception; Grant Assistance – Sarah- Sarah has been writing lots of grants and has sold several rooms. We have submitted two grants- IEPA for \$10,000 and Lumpkin for \$13,000
 - b. PR/ Special Events- Sarah for Lara- Lara has sent out numerous announcements and all 4 speakers have signed contracts. Lara has asked for help with the bulk mailings.
 - c. Program (CFP) –Angela- Angela asked for everyone to encourage people to present sessions and workshops. The deadline is April 1st.
 - d. Auction- Cyndi/ Nikki-They will be seeing the venue this afternoon. Several different types auctions will be conducted.
 - e. Exhibit Hall- Jessica- CFP made and has been sent for formatting and will go out in March. There will be an activity Thursday evening to draw people into the hall.
 - f. Volunteers-Janet Beach Davis - Janet only has one list of volunteer needs. Master Naturalists will be having a pre-conference session, and should be attending MEEC and be a good volunteer base.
 - g. Food & Beverage- Announcement of new Chairs: Patti Wesley & Jill Wallace as Kate Lubchansky has stepped down as chair. Patti and Jill have met with the I-Hotel and are getting all the food organized.
 4. 2010 Southern Region Annual Membership meeting and conference is still in initial meetings.
- C. Long Range & Strategic Planning- Elizabeth- the Broad retreat will be at Peck Farm in Geneva.
- D. Membership – Caty Roland- Renewal packets are going out to new and renewing members.
- E. Nominations and Elections- Jennie Bunde & Jo Skoglund

1. Electronic ballot election report- Jo Skoglund & Jennie Bunde
43.49% response rate (so far) compared to 6% in the past. The process has been very easy so far. Jo will be sending out a reminder to all who have not responded. Jennie has distanced herself from the actual election process as she is on the ballot.

F. Public Relations – Lara Darling/ Megan Gavin

1. EEAI logo guidelines inclusion to EEAI by-laws Sarah speaking for Lara, sent everyone new logo guidelines for the Board Binders
2. Sponsor Recognition program review- There is a section in the Board Binders for recognizing donors. Sarah asked us to use it as much as possible for recognizing donors for local workshops.

3. Illinois CAN- **Discuss/vote**

Proposal has been asked of EEAI to become a partner organization to the Illinois Climate Action Network (I-CAN). We received this invitation from Wes King with the Illinois Environmental Council. Partnership status would include name inclusion on website, letterhead and other publicity of the organization. EEAI participation in monthly conference call would be invited. Sarah suggested that we should attend the conference calls at least once every three months. Sarah, Kate, Jessica, Angela will coordinate sitting in on the conference calls. Motion to become a partner made by Jennie Bunde ;seconded by Angela Smith ; motion passed by voice vote (Patti Brown abstained).

4.Lobby Day – Sarah asked for an attendee for the meeting March 17th in Springfield. EEAI will pay expenses and will attend all the meetings can conferences. Interested people can contact Sarah.

G. Awards – Stacey Clementz

1. 2009 Educator/ Service Award Announcement
Malcolm D. Swan Award for Outstanding Service winner- Judy Miller.
Non Formal Environmental Educator of the Year- Pat Sullivan

2. Mini-Grant Report- There will be a new form coming out to reflect the change in the mini-grant form.

H. Governance – Angela Smith

1. Ex-officio Job Descriptions inclusion to EEAI by-laws- Changes have been made and new job descriptions will be emailed to add to Board binders.

I. Education/Program

1. First Sustainable Schools Symposium; Lt. Gov.; Feb. 27 - Jessica/ Cyndi
We will exhibit at the conference- expecting 250 people at Joliet High School. Jessica will mediate a session on biodiesel in the classroom.

2. IL. State Learning Goals reviews; <http://www.isbe.net/ADP/default.htm>

(a) American Diploma Project; Science Reviews June 09; Content Team
Volunteers needed; reimbursements for travel/ meals- Bloomington/

Spfld. Jessica suggested that a notice be put on the website. Lara will be asked about publicizing this.

3. Project WET

(a) Facilitator list will be distributed

4. Flying WILD – 4 workshops conducted 4 coming up- Naperville/Jessica hosting one/Cook County/Alton. A grant for MEEC workshop has been received

5. Project Learning Tree status- Status has not changed.

6. Project Wild- there will be a session at MEEC to find a sponsor in Illinois. There is a new early childhood version that is yet unnamed which will be promoted at MEEC.

J. Governmental Affairs

1. No Child Left Inside Coalition update-Jessica- Coalition is now educating the new congressional committee. There will be a decision as to which act (National Environmental Education Act or NCLI) will be put forward in this congressional session. Higher Education Sustainability Act is also being discussed.

a. NCLI – Chicago Wilderness/ ISTA/ EEAI meeting in Joliet- Elizabeth Tthere is presently no funding for NCLI programs. The plan review is being held pending status of the bill.

K. Liaisons

1. Illinois EPA Steve Kelsto was unable to attend. Sarah will be judging their poetry contest.

2. Illinois Audubon- Jo Skoglund- Now settling into new building- 70 people attended an open house event and workshop. Bald Eagle days had 2800 people each day at Starved Rock.

5. President's Report

1. Pre-service EE outreach Chair interest- make a packet for interns or people new to the EE field. Sarah may take this position on after MEEC.
2. Sarah thanked the board for their help in the past several years and thanked Angela for her many years service to the board.

2. EEAI 2009-2010 Meeting Dates

Fri. March 20	Annual Membership meeting, Springfield
Fri. June 5 & Sat. June 6	Board Retreat and Meeting, Peck Farm, Geneva
Sat. September 12	Board Meeting, Anita Purves Nature Center
Fri. December 4	Board Meeting, Anita Purves Nature Center
Fri. February 5, 2010	Board Meeting, Anita Purves Nature Center

5. Regional Report Updates

NW- Share a thon date move to March 17 from the 18th.

NE-Kendall, Will, Grundy June 19th EEAI will be exhibiting Lockport High School ROE Teacher Expo

S- Will have a table at SIU for Phys Ed Teachers

WC- would like a brief paragraph of upcoming events from each region for the Annual Meeting. Will be presenting EEAI at the National Camping Association meeting
EC- Illinois Sustainability Fair April 17-18.

Sarah reminded everyone that budgets are due by March 11 to Becky. Elizabeth reminded everyone that fund development is something to think about when making your budget.

Election results will be emailed before the annual meeting.

7. Adjournment: Motion to adjourn made by Angela Smith; seconded by Patti Brown; Meeting adjourned at 12:43.