

**Environmental Education Association of Illinois**  
**Board Meeting Agenda**  
**February 5<sup>th</sup>, 2010**

Meeting was held at Anita Purves Nature Center, Urbana, IL.

Board Members Attending:

Sarah Livesay, Janet Beach Davis, Stacey Clementz, Erica Schneider, Cyndi Duda, Jessica Prince  
Attending via conference call: Paula Edgar, Patti Brown, Becky Stokes Lambert, Jennie Bunde, Kate  
Hellgren, Jo Skuglund (IAS liaison)

Committee Chairs Attending: Lara Darling,

Guests: Suzanne Lintzenich, Carol Fialkowski

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

1. Call to Order – Immediate- Past President, Sarah Livesay\*  
\*President Elizabeth Hagen-Moeller on maternity leave  
Meeting called to order at 10:03am. Roll call of participants taken.
2. Secretary's Report – December Meeting Minutes review/ vote – Janet Beach Davis After review, motion made by Stacey Clementz to accept meeting minutes as submitted; seconded by Cyndi Duda; motion passed by voice vote.
3. Treasurer's Reports – review/ vote- Becky Stokes-Lambert After review, motion made by Cyndi Duda to accept treasurer's report as submitted; seconded by Jessica Prince; motion passed by voice vote.
4.
  - A. Budget -
    1. Budget worksheets were sent to each board member. Completed worksheets are due to Becky by March 12, 2010.
  - B. Disbursement submission deadlines- To encourage disbursements in a timely manner, please have disbursements submitted for checks to be cut first and third weeks. Dispersions can be faxed, followed by the hard copy if time is essential. This year we did not have any 1099 forms to send out. If anyone needs one, please notify Becki.
5. Committee/Chair Reports
  - A. Finance Committee
    1. Proposal to cap scholarship allocations- review/ vote –Sarah for Elizabeth Hagen-Moeller  
A proposal has been made to adopt a by-law to limit the percentage of regional budgets that can be allocated to scholarship purposes annually. The proposal suggests no more than 20% of Southern, East-Central, West-Central and North-West Region budget and no more than 30% of North-East budget should be allocated to scholarships in any given annual budget. A suggestion was made that this become a guideline instead of a bylaw so that if there are special circumstances, Regional Directors will have the

flexibility to use their budget as they best see fit. A decision was made to table this discussion for now. At the board Retreat, this will be discussed again and guidelines will be formed.

2. Green Teacher Gift Results- EEAI top selling state organization! \$43.60 to EEAI, and we will be asked to participate again next year.

3. Combined Charities List inclusion? To join the Combined Charities is will be a large fee to join the list and stay on the list. Cyndi Duda will see if EEAI could be on the Combined Federal Campaign. Sarah will investigate other EE organizations to see if they are involved in a similar program.

#### B. Education/Program

1. Leave No Child Inside; Chicago Wilderness- Carol Fialkowski- 2009 June was designated as Leave No Child Inside Month. A Children's Outdoor Bill of Rights was also created. Recently, changes in IDNR this June there will be a larger state-wide celebration than last year. A larger presence may generate funding. State parks will be the base for events this year. There will be a kickoff event in Chicago to highlight the month. Carol asks that EEAI can partner on some of the events to expand them and publicize them. RD's or members would need to call the state park hosting the event to partner. Janet will PDF them and mail them to the board.

Olivia Dorothy has created a google website for all of the events for June LNCI Month. Carol will ask Olivia to forward the site to Lara Darling, PR Chair.

Chicago Wilderness has cards made to give out to educate people about LNCI. If anyone would like to use the logo, it is open for anyone to use. Contact Carol for links to logo information.

Carol asked for a partnership to advertise upcoming June events. Sarah reminded everyone that we voted last year to support LNCI.

2. IL. Sustainable K-12 School Symposium; April 9<sup>th</sup>, Walter Payton HS, Chicago  
Presenters/ Exhibitors [Eric.Heineman@Illinois.gov](mailto:Eric.Heineman@Illinois.gov) [www.illinois.gov/green](http://www.illinois.gov/green)

Last year was the first annual school symposium. Cyndi and Jessica will exhibit for EEAI again this year.

3. Environmental Literacy Plan for Illinois; Status

(a) US EPA Grant vote from December status- Environmental Literacy grant proposal made by ISTA became an IDNR funded plan. Grant was withdrawn.

(b) IDNR plan; Jan 20 conference call formed sub-committees. IDNR has sent at sub-committee request for people to help update the EL for IL plan. Anyone willing to help should contact Olivia Dorothy at IDNR. First draft is due March 12. There will be two public forums for review of the recommendations made by the sub-committees. EEAI can offer CPDU's for the time spent by educators working on the project.

4. Project WET- No updates.

5. Flying WILD- Scout correlation grant project- IAS got money to correlate Flying WILD to Scout requirements. Several RD's will be working on this. – There will be a Flying WILD training at the EEAI conference.

6. Project Learning Tree- there is a state organization that will be adopting PLT in Illinois. There will be an announcement later.

#### C. Conference

1. 2010 Annual Membership meeting; April 16-17, Touch of Nature- Kate
  - a. Kate has contacted providers for excursions- 9 different excursions planned (3 full day, 6 half day) and early morning events. Logo is under development, and forms will be available on the website. Auction is under discussion. If any group wants a table, contact Kate for displays. Within two weeks forms and registration should be ready for online.
2. 2011 Annual Membership meeting; West Central Region- Patti/ Paula- Reviewing locations and have had several volunteers step up already to help.

#### D. Long Range & Strategic Planning

1. Strategic Planning Visioning Retreat; Monday March 15; Heartland CC; Normal We will be reviewing our strategic plan. Nan Buckhart will be our facilitator. We will be focusing on our future planning. Agenda and worksheet will be sent out soon. We have already gotten several people who have agreed to come before the invitations have come out.

#### E. Membership – Caty Roland

1. MEEC database use- Sarah reminded everyone to use the MEEC database for membership

#### F. Nominations and Elections- Jennie Bunde/ Jo Skoglund

1. Electronic ballot election report- If the board knows of anyone who needs a paper ballot, contact Jennie.

#### G. Public Relations – Lara Darling

1. Sponsor Recognition program review- Please use the sponsor recognition program. Contact Lara for details.

#### H. Awards – Stacey Clementz

1. **2010 Educator Service Awards - review/ vote**

Awards have been reviewed: Malcom B. Swan- Steve Kolsto of IEPA, Formal- Jeff Hoyer at Deerfield HS, -Patti Brown motioned to approve the award winners; seconded by Erica Schneider; passed by voice vote. Awards will be presented at the April Conference and Annual Meeting on Friday evening, April 17.

2. **Mini-Grant timeline revision proposals- review/ vote**

(a) Proposal to increase mini-grants to \$300.00 each. A proposal has been made by Mini-Grant Committee Chair, Teresa Vaughn, to increase the \$200 individual mini grant allocations to \$300 individual grants. After discussion a motion was made to vote on the proposal to raise mini grants

allocations to \$300 by Sarah Livesey; seconded by Janet Beach Davis; roll call vote was taken (all attendees responding). Motion failed by a vote of 6 to 2 with three abstaining.

(b) Proposal to adjust mini grant deadline/ timelines A proposal has been made from Board of Directors discussion at December 2009 Board meeting to alter current mini-grant timeline and deadlines to the following annual schedule:

Grant Submission deadline: October 31 annually

Mini Grant Committee review process: November 1-December 1

Mini Grant Notifications to recipients/ Non-recipients and Disbursements to Treasurer: December 5  
After discussion a motion was made to adjust mini grants timelines as discussed by Erica Schnieder; seconded by Cyndi Duda; Motion passed by roll call vote 11 to zero.

I. Governance – Sarah Livesay

J. Governmental Affairs- Jessica Prince-

1. No Child Left Inside Act; HR 2054 legislation update- Conference call Feb.4, 2010. Right now the Act is in campaign and awareness mode. Two events planned – event on DC Mall and classroom events to get children outside on Earth Day. Environmental Literacy was in this year’s budget presented by President Obama for the first time. Appropriations are in negotiations. The movement away from No Child Left Behind, and is now going under the original name. (Elementary and Secondary Education Act) No Child Left Inside will be kept as the tagline. Both Illinois Senators are co-sponsors and many representatives are signed on. Jessica asked for all organizations we are connected with NCLI to sign on as supporters.

Carol- a representative from Chicago put forth his first resolution in the Illinois house to support LNCI and Children’s bill of rights. Resolution Passed. (no funding- but support) Chicago Wilderness will be asking for some kind of state support to make this known nationally as Illinois being the second state with a Children’s outdoors bill of rights.

K. Liaisons

1. Illinois EPA – will host a Dive-in event with West Central September 17<sup>th</sup> .
2. Illinois Audubon – no report

5. President’s Report

1. US EPA Region 5 Environmental Education Organizational Conference Calls -Will be hosting continued conference call information sharing with EE associations  
Climate Change Art Challenge at US EPA

2. EEAI 2010 Meeting Dates \*\* Needs Confirmation

Fri. April 16-17	Annual Membership meeting, Makanda
Fri. June 4 & Sat. June 5	Board Retreat and Meeting, Location TBA
Sat. September 11	Board Meeting, Anita Purves Nature Center
Fri. December 3	Board Meeting, Anita Purves Nature Center
Fri. February 4, 2011	Board Meeting, Anita Purves Nature Center

6. Regional Report Updates- in NE –at Peggy Nortebart March 23 science dinner,-topic endangered species  
Save the Frogs Day on Arbor Day.
7. Adjournment- Meeting adjourned motion made by Stacey Clementz, Cyndi Duda second- roll call vote for conference call attendees: Roll call- Present: Becki Stokes-Lambert, Patti Brown, Paula Edgar, Kate Hellgren, Jennie Bunde did not vote. Adjourned at 12:20pm.

### **Proposals for Consideration**

(1) A proposal has been made to adopt a by-law to limit the percentage of regional budgets that can be allocated to scholarship purposes annually. The proposal suggests no more than 20% of Southern, East-Central, West-Central and North-West Region budget and no more than 30% of North-East budget should be allocated to scholarships in any given annual budget.

Discussion Point: Proposal intended to ensure regional budgets are being used for professional development/ environmental literacy promoting activities as suggested within mission statement.

(2) A proposal has been made by Mini-Grant Committee Chair, Teresa Vaughn, to increase the \$200 individual mini grant allocations to \$300 individual grants.

(3) A proposal has been made from Board of Directors discussion at December 2009 Board meeting to alter current mini-grant timeline and deadlines to the following annual schedule:

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Discussion Point: This October deadline allows for an additional month upon return to school for submissions and ensures a speedy turn around for spring project/ field trip funds.